



Gillette Branch
902 E. 3rd St.
PO Box 3169

Wright Branch
101 Ranch Dr.
PO Box 360

(307) 682-6105

www.campcofcu.com

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you 18 years of age or older?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you seeking full-time or part-time work?	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>
Have you ever worked for this credit union?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when?	_____	
Do you have any relatives employed here?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, who?	_____	
Can you perform the essential functions of the job in which you are applying?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, explain:	_____	
If you have any question as to what functions are applicable to the position for which you are applying, please ask the Human Resources Dept.)					
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain: _____		

Education

High School:		Address:			
From:	To:	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:
College:		Address:			
From:	To:	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:
Other:		Address:			
From:	To:	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Address: _____

Full Name: _____ **Relationship:** _____

Company: _____ **Phone:** () _____

Address: _____

Full Name: _____ **Relationship:** _____

Company: _____ **Phone:** () _____

Address: _____

Previous Employment

Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	

May we contact this employer for a reference? YES NO

Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	

May we contact this employer for a reference? YES NO

Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	

May we contact this employer for a reference? YES NO

Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	

May we contact this employer for a reference? YES NO

List additional training, skills, or certifications you have. Show computer programs or equipment you have used and your Level of proficiency:

Disclaimer and Signature

IMPORTANT: PLEASE TAKE TIME TO READ CAREFULLY.
As an applicant, you agree to the following statements.

Certification: I certify the information on this application is true, correct, and complete; and I understand that any misleading information, omission, or falsification of this information is grounds for rejection of this application or my dismissal from employment, if hired

Authorization: I authorize Campco FCU to verify the information set forth in this application and obtain additional information relating to my employment background, character, and qualifications. I authorize all persons, schools, companies, corporations, law enforcement agencies, and my present and/or prior employers to supply Campco FCU any information concerning my employment background, character, and qualifications, and release all parties from all liability for any damage resulting from furnishing same to Campco FCU.

Compliance: Campco FCU is an equal opportunity employer and will not discriminate or tolerate discrimination against any employee or applicant in any manner prohibited by law.

Understanding: I understand that if employed, my employment is for no definite period of time and that I may terminate my employment relationship with Campco FCU at any time, for any reason, and that Campco FCU has the same right, subject to applicable federal and state laws. I also understand that all employment must be approved by the Human Resources Department and that no manager or supervisor has any authority to enter into any agreement contrary to the foregoing or make any assurance or promise of continued employment. I understand that acceptance of an offer of employment does not create any contractual obligation upon me or upon Campco FCU to continue my employment in the future. If employed, I agree to engage in no outside activity which would involve a material conflict of interest with, or which could reflect adversely on the Credit Union. I understand this decision is to rest with Campco FCU. If employed, I also agree to hold in strictest confidence any information concerning the Credit Union and its Members, which may come to my knowledge.

Verification: If employed, I promise, as a condition of employment, that within *three days* of starting work I will submit to Human Resources Department verification of my U.S. employment eligibility, as required by law, on INS Form I-9.

The below signed applicant hereby acknowledges that he/she has carefully read, understands, and agrees to the above.

Signature: _____ Date: _____

Referral Source:

- Newspaper
 - Job Service
 - Walk-In
 - Current Employee **Name:** _____
 - Former Employee **Name:** _____
 - Other **Please Explain:** _____
- _____

CREDIT UNION USE ONLY	
ROUTED TO:	DATE: